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Maintenance

**PRODUCT DEFICIENCY REPORTING
SYSTEM**



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements TO 00-35D-54, *USAF Deficiency Reporting And Investigating System*, AFMAN 23-110, Vol. II, Part Two, *USAF Supply Manual*. It also establishes procedures and responsibilities for documentation and submission of Deficiency Reports (DR) across Department of Defense component lines and is applicable to all personnel assigned to AMARC.

SUMMARY OF CHANGES: This revision reorganizes text, and expands the procedures to include all of AMARC.

1. RESPONSIBILITIES AND PROCEDURES:

1.1. Supervisors at all levels will ensure :

1.1.1. All personnel are familiar with the DR program.

1.1.2. DRs are sent to the Quality Assurance (QA) office for further processing per TO 00-35D-54 Table 3.5 (Screening Point)

1.1.3. All personnel follow procedures outlined in TO 00-35D-54 for submission of DRs.

1.1.4. All personnel inform their supervisors of suspected deficiencies.

1.1.5. Exhibit items are properly tagged per TO 00-35D-54, Table 3.5 (Originating Point).

1.1.6. Deficiencies are reported in a timely manner according to their category.

1.2. Quality Assurance (Screening Point) will:

1.2.1. Process and track DRs per TO 00-35D-54.

1.2.2. Provide the exhibit holding area with copies of disposition instructions or closing action.

- 1.2.3. Ensure exhibits are processed for shipment or disposed of in a timely manner.
- 1.2.4. Supply a copy of all DRs to the Safety Office (CC-SE).
- 1.2.5. Supply a copy of the closing action to the originator.
- 1.2.6. Assist originator as required in determining status of DR evaluations through Technical Coordination Program/International Engine Management Program (TCP/IEMP) contact.

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